

eliminating racism
empowering women

ywca

La Crosse

JOB DESCRIPTION

Title: REACH Center Partner Liaison
Wage Range: starting at \$18/hour
Date Posted: 11/02/2022

Department: Supportive Housing
Classification: Non Exempt
Reporting Relationship: Assistant Director of Housing and
Community Resources

Position Objective:

Oversight and coordination of the REACH Services and Resource Center located at 212 11th Street South, including coordination of community resources, programming, and partners.

Essential Job Functions:

- Assume primary responsibility for all of the REACH's operations
- Promotes positive, collaborative relationships with community partners
- Coordinates and ensures equitable access to housing support resources
- Promotes the mission of YWCA La Crosse with all partners to ensure all clients, community members, and partners are treated equitably and respectfully
- Coordinates resources by reaching out to other service providers to create opportunities to partner
- Participate in and help coordinate the development and implementation of policies and procedures for all partners to ensure the security and safety of all clients, staff, community members, service providers, and volunteers.
- Create innovative opportunities for community members to interact in positive relationship building
- Actively participate in resource partner meetings
- Coordinates participation of all REACH partners in program and policy building, community engagement, and coordinates internal and external communications of the REACH Center.
- Coordinates and facilitates REACH advisory committee meetings with Community Resource and Development Specialist.
- Performs other duties as assigned by the Assistant Director of Housing and Community Resources.

Qualifications:

Education & Experience:

2 years' experience working in a human services, social services, or non-profit environment is desired. Associates degree in human or social services field preferred or equivalent in lived experience.

Skills:

- Innovative and collaborative problem solver.
- Excellent interpersonal skills.
- Strong organizational skills with the ability to prioritize tasks.
- Ability to function in a fast-paced environment and deal effectively with crisis situations.
- De-escalation and crisis intervention techniques.
- Ability to work with staff and partners from multiple departments and agencies.
- Ability to be flexible and adaptive.
- Ability to learn and apply skills related to client interaction and provision of basic services.
- Ability to maintain professional boundaries and ethics.
- Effective oral and written communication.
- Techniques for interacting with individuals from various socioeconomic, ethnic, and cultural backgrounds.
- Operate within established procedural guidelines.
- Apply the YWCA mission in every aspect of the position.

Physical Requirements:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the duties of this job. Requires good speaking, hearing, and vision ability and excellent

manual dexterity. Lifting, pulling, and pushing of materials up to 40lbs. Requires bending, squatting, and walking. May stand for extended periods.